

**SECURITY OF FACILITIES**

Security of school district facilities is an important part of maintaining a safe learning environment for students and staff and for protecting the investments of the Board. The Superintendent or designee will develop and implement programs or procedures as necessary to meet, at a minimum, the following Board requirements for security of facilities:

1. All school district buildings must use a security control system that limits access to keys or other building entry devices to authorized personnel and safeguards against unauthorized individuals gaining entry to buildings;
2. The Superintendent is responsible for determining the need for and responsibilities of security personnel and shall make recommendations as appropriate to the Board for funding such positions or contracts;
3. The Superintendent must provide local law enforcement and emergency management agencies with schematic diagrams of all school facilities and provide them updates of the schematic diagrams when the school system makes substantial facility modifications, such as the addition of new facilities or modifications to doors or windows. The Superintendent must provide local law enforcement agencies with keys to the main entrance of all school facilities;
4. Principals will make reasonable efforts to secure buildings and other valuable property on school grounds when the school is closed or vacated;
5. Teachers are to make reasonable efforts to secure their assigned classrooms or other designated spaces when the school is closed or vacated or when the classroom or other designated spaces are not in use;
6. Principals are encouraged to involve teachers, other school staff, parents, students and law enforcement in identifying the security needs of the school; and
7. Principals shall implement programs or make recommendations to the Superintendent and Board as appropriate to address the security needs of the school.

Other Board policies regarding the maintenance of facilities, safety, and visitors to the school also are important to maintaining the security of the school environment. All professional employees and other employees with job duties related to the security of the facilities are responsible for being familiar with these policies and carrying out duties specified by Board policies or the Superintendent or designee.

Legal References: G.S. 115C-276(c), -288(f), -307(h), -523, -524; S.L. 2013-360

Cross References: School Safety (policy 4200), Visitors to the Schools (policy 5020), Relationship with Law Enforcement (policy 5120), Use of Equipment, Materials and Supplies (policy 6520), Vandalism (policy 6550), Care and Maintenance of Facilities (policy 9200)

Adopted: March 2, 1998

Revised: September 11, 2000

June 2, 2014